

## GRCA Information for Keycard Holders

Keycards give the GRCA unit owner or resident access to the Community Center beginning at **5:00 AM** each day. No access is provided between the hours of **10:00 PM** when the Community Center closes and **5:00 AM** the following morning.

The keycard opens the side entrance door to the Community Center. Please make sure the door closes behind you.

All keycard holders must sign-in and sign-out on the GRCA sign-in register. The keycard holder must also write the names of all guests (up to 4 per unit), roommates, or family members who come in with him or her.

Keycards may be used **only** by the person(s) to whom the card was issued, and whose name(s) appear on the Keycard Authorization Agreement. Keycards are not issued to residents under the age of 18, and all family members/guests under 18 must be accompanied by the authorized keycard holder.

Each GRCA unit may obtain one keycard for the owner(s) or tenant(s) for a **\$5.00** fee. A **\$10.00** fee will be charged for lost or additional keycards. **All keycards are to be returned to the GRCA Main Office upon termination of residency.**

All Community Center rules must always be followed. **Proper workout attire is required, including shirts and close-toed shoes.** All users must follow proper etiquette and report any issues to management. The Community Center is under continual camera monitoring.